

# Wenzao Ursuline University of Languages

## Regulations Governing Early Graduation Application for Undergraduates

Approved at the University Affairs Committee on January 7, 2006

Ratified by the President on March 8, 2006

Ratified by the President on April 19, 2006

Approved by Ministry of Education Letter Tai-Kuo-(4)-Zhi No. 0950060585 on May 1, 2006

Approved at the University Affairs Committee on September 6, 2013

Revision of the title of the regulation by the President on September 30, 2013 as the college was changed into a university

Approved by Ministry of Education Letter Tai-Chiao-Chi (4)-Zhi No. 1020158330 on October 29, 2013

- I. The Regulations are established in accordance with paragraph 2, Article 26 of the University Act, paragraph 3, Article 28 of Junior College Act, Article 40 of the Academic Policies of Wenzao Ursuline University of Languages and Article 10 of the Academic Policies of Junior College Division of the University.
- II. If, during the permitted period of study, the following criteria have been met, students from the four-year college program and the five-year junior college division may apply to graduate one academic year earlier; students from the two-year college program and the two-year junior college division may apply to graduate one semester earlier. However, students who have transferred from other universities to study at the University cannot apply for early graduation.
  - (1) The student has completed all the courses and credits required for graduation and the average grade per semester is 80 or above.
  - (2) The student has passed the language proficiency test(s) and met relevant criteria set by his/her department.
  - (3) The student's grade of conduct performance is 80 or above for each semester.
  - (4) The student's grade average for compulsory physical education courses and military training is 70 or above for each semester.
  - (5) The student has completed the required internship period, if applicable.
  - (6) The student has completed the required service hours for his/her program.
  - (7) At the time of application, the student's grade average over the years enables him/her to be ranked in the top 10% of his/her class at the time of application.
- III. Applicants shall prepare the "Application for Early Graduation" within two weeks after the end of the add/drop period of the semester and submit the application with one copy of Chinese transcript of records and a course selection form for that semester to the Registration Section of the Academic Affairs Office (Academic Affairs Section of Continuing Education Division). The Registration Section of Academic Affairs Office (Academic Affairs Section of Continuing Education Division) will put together all the applications to be reviewed by various competent authorities and verify students' graduation qualifications. Once approved, the applications and list of graduating students for that semester will be ratified by the President. The student's transcript of records and the list of graduates will be marked with "early graduation".
- IV. Any matters not stipulated herein shall be conducted in accordance with Academic Policies of the University.
- V. The Guidelines become effective after they are approved by the University Affairs meeting, ratified by the President and filed with the Ministry of Education for record. Revisions must follow the same procedures.